

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, DECEMBER 18, 2019 AT 6:00PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the birthright of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overarching goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Offer Jersey City families rich new choices in public education
- Create new professional settings for teachers that permit them to succeed, free from debilitating work, financial constraints, and excess regulations.

**IV. ROLL CALL**

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Absent</u>
Paresh Patel	<u>Absent</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

Note: Ms. Schonberger participated via conference call.

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**V. MINUTES**

Motion by Ms. Downs and second by Ms. Schonberger to approve the following minutes by unanimous voice vote (3-0):

- Board Meeting minutes of **November 20 2019**

**VI. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

**VII. PRESENTATION**

- Mr. Veleis provided the following updates on the construction project:
  - There was only one bidder who participated in the re-bid process and we are still well over budget. The plan now is to have the architect do a scope change in order to try to get within the budget for the expansion project.

**VIII. PUBLIC COMMENT**

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

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**IX. FINANCE**

Motion by Ms. Keyes second by Ms. Downs to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees accept the **Audit Management Report and CAFR** conducted by Meshinsky & Associates for the year ending June 30, 2019 (Note: Hard copies to be distributed at the meeting).

Motion by Ms. Downs second by Ms. Keyes to approve Items B through E. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approves the **Payroll Report for November 15, 2019** in the amount of \$187,942.20.
- C. Resolved that the Board of Trustees approves the **Payroll Report for November 30, 2019** in the amount of \$199,288.31.
- D. Resolved that the Board of Trustees approves the **Bills List for November 2019** in the amount of \$210,362.04.
- E. Resolved that the Board of Trustees approves the **Bills List for December 1<sup>st</sup> through 20<sup>th</sup> 2019** in the amount of \$121,093.22.

Motion by Ms. Downs second by Ms. Keyes to approve Items F and G. Carried by unanimous voice vote (3-0).

- F. Resolved that the Board of Trustees approves the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **November 30, 2019** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- G. Resolved that the Board of Trustees approves the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **November 30, 2019**

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**X. PERSONNEL**

Motion by Ms. Keyes second by Ms. Downs to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board or Trustees approve Johalma Alfaro as a **student teacher placement** from January 21, 2020 through May 8, 2020.

**XI. CURRICULUM**

Motion by Ms. Keyes second by Ms. Schonberger to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approves the **Master Teacher professional services contract** with Amy Hnasko totaling \$12,000 for the 2019-2020 school year.

Motion by Ms. Downs second by Ms. Schonberger to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the **ESEA Consolidated Application Amendment** for the 2019-2020 school year.

**XII. GOVERNANCE**

Motion by Ms. Keyes second by Ms. Downs to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **second (and final) reading** of the following **policies and regulations**:
  1. Policy #0000.02 - Introduction
  2. Policy #169.02 - Board Member Use of Social Networks
  3. Policy #1140 - Affirmative Action Program
  4. Policy #1220- Employment of Chief School Administrator
  5. Policy #1510 & R1510 - Americans with Disabilities Act
  6. Policy #1523- Comprehensive Equity Plan
  7. Policy #1530 & R1530 - Equal Employment Opportunities
  8. Policy #1550- Equal Employment/Anti-Discrimination Practices
  9. Policy #2200 & R2200 - Curriculum Content
  10. Policy #2260- Affirmative Action Program for School and Classroom Practices
  11. Policy #2411 & R2411 - Guidance Counseling
  12. R2414 – Programs and Services for Students in High Poverty and High Need School Districts
  13. Policy #2415.06 – Unsafe School Choice Option
  14. Policy #2415.3 – Title I – Educational Stability for Children in Foster Care

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15. Policy #2418 & R2418 – Section 504 of the Rehabilitation Act of 1973
16. Policy #2422 - Health and Physical Education
17. Policy #2423 & R2423 – Bilingual and ESL Education
18. Policy #2431 - Athletic Competition
19. R2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
20. Policy #2431.3 – Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
21. R2460.8 – Special Education – Free and Appropriate Public Education
22. Policy #2622 - Student Assessment
23. Policy #2624 & R2624 – Grading System
24. Policy # 2700 – Services to Nonpublic School Students
25. Policy #3125 - Employment of Teaching Staff Members
26. Policy #3125.2 – Employment of Substitute Teachers
27. Policy #3126 & R3126 – District Mentoring Program
28. Policy #3144 & R3144 – Certification of Tenure Charges
29. Policy #3159 - Teaching Staff Member/School District Reporting Responsibilities
30. Policy #3160 & R3160 – Physical Examination
31. Policy #3218 & R3218 – Use, Possession, or Distribution of Substances
32. Policy #3240 & R3240 – Professional Development for Teachers and School Leaders
33. Policy #4159 – Support Staff Member/School District Reporting Responsibilities
34. Policy #4160 & R4160 – Physical Examination
35. Policy #4218 & R4218 – Use, Possession, or Distribution of Substances

Motion by Ms. Keyes second by Ms. Downs to approve Item B. Carried by unanimous voice vote (3-0).

**B. Resolved that the Board of Trustees approve the first reading of the following policies and regulations:**

1. Policy #5310 & R5310 - Health Services
2. R5330 - Administration of Medication
3. Policy #5330.01 & R5330.01 – Administration of Medical Marijuana
4. Policy #5339 - Screening for Dyslexia
5. Policy #5350 & R5350 - Student Suicide Prevention
6. Policy #5517 - School District Issued Student Identification Cards
7. R5530 - Substance Abuse
8. Policy #5533 - Student Smoking
9. Policy #5600 - Student Discipline/Code of Conduct
10. Policy #5610 & R5610 - Suspension
11. Policy #5611 & R5611 - Removal of Students for Firearms Offenses
12. Policy #5612 & R5612 - Assaults on District Board of Education Members or Employees
13. Policy #5613 & R5613 - Removal of Students for Assaults with Weapons Offenses
14. Policy #5620 - Expulsion

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15. Policy #5750- Equal Educational Opportunity
16. Policy #5755- Equity in Educational Programs and Services
17. Policy #6112 & R6112 - Reimbursement of Federal and Other Grant Expenditures
18. Policy #7441 & R7441 - Electronic Surveillance in School Buildings and on School Grounds
19. Policy #8330 & R8330 - Student Records
20. Policy #8350- Records Retention
21. Policy #8441 & R8441 - Care of Injured and Ill Persons
22. Policy #8454- Management of Pediculosis
23. Policy #8461 & R8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying
24. Policy #8462- Reporting Potentially Missing and Abused Children
25. Policy #8507 - Breakfast Offer Versus Serve
26. Policy #8550 - Unpaid Meal Charges/Outstanding Food Service Charges
27. Policy #8630 & R8630 - Bus Driver Responsibility/Emergency Bus Procedures
28. Policy #9210- Parent Organizations
29. Policy #9242- Use of Electronic Signatures
30. Policy #9400 - Media Relations
31. Policy #9541 - Student Teachers/Interns

Motion by Ms. Downs second by Ms. Keyes to approve Item C. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **updated Bylaws** including the following additional changes:
1. Article II (2A): Three year terms for members going forward and one-year term for new Board members.
  2. Article II (2C): Updated to include correct titles for CAO and Board Secretary
  3. Article III (4A): Updated to simply read that advanced notice shall be given prior to such meetings.
  4. Article III (4D): Changed to read in accordance to school policy.

**XIII. ADJOURNMENT**

Motion by Ms. Downs and second by Ms. Keyes to adjourn at 7:15PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis  
School Business Administrator/Board Secretary